



**WATFORD  
BOROUGH  
COUNCIL**

# **OVERVIEW AND SCRUTINY COMMITTEE**

**28 September 2017**

**7.00 pm**

**Town Hall, Watford**

**Contact**

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For information about attending meetings please visit the [council's website](#).

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# Committee Membership

Councillor K Hastrick (Chair)

Councillor Ahsan Khan (Vice-Chair)

Councillors J Dhindsa, A Dychton, A Grimston, Asif Khan, R Martins, D Walford and T Williams

## Agenda

### Part A - Open to the Public

**1. Apologies for Absence/Committee Membership**

**2. Disclosure of interests (if any)**

**3. Minutes**

The [minutes](#) of the meeting held on 20 July 2017 to be submitted and signed.

**4. Call-in**

To consider any executive decisions which have been called in by the requisite number of councillors.

**5. Review update: Parking Strategy (Year 1 recommendations) Task Group**

Presentation by the Transport and Infrastructure Section Head following a request by the scrutiny committee at its meeting in June 2017

**6. Commissioning Framework Community Centres - West Watford Community Association (Pages 5 - 6)**

Report of the Leisure and Community Section Head

There will be a presentation from the operator of the West Watford Community Association.

**7. Small Grants Fund Review 2016-2017** (Pages 7 - 14)

Report of the Leisure and Community Section Head

This report provides the scrutiny committee with a review of the Small Grants Fund for 2016-2017.

**8. End of Quarter 1 (2017/18) Performance report** (Pages 15 - 26)

Report of the Head of Corporate Strategy and Communications

**9. Executive Decision Progress Report** (Pages 27 - 30)

The Scrutiny Committee is asked to review the latest edition of the Executive Decision Progress Report and consider whether any further information is required.

**10. Hertfordshire County Council's Health Scrutiny Committee**

Councillor Hastrick, the Council's appointed representative to the County Council's Health Scrutiny Committee to provide an update.

**Scrutiny Panels and Task Groups**

**11. Scrutiny proposal - Tall buildings and Watford Borough Council's emergency plans** (Pages 31 - 39)

Report of the Committee and Scrutiny Officer

This report provides the scrutiny proposal submitted by Councillor Jeffree following the decision at Council in July 2017.

**12. Budget Panel**

Since the last Overview and Scrutiny Committee, Budget Panel has met on the following occasion –

- Wednesday 13 September 2017

The [minutes](#) are available on the council's website.

The Chair of Budget Panel to provide an update to the scrutiny committee.

### **13. Outsourced Services Scrutiny Panel**

Since the last Overview and Scrutiny Committee, Outsourced Services Scrutiny Panel met on the following occasion –

- Monday 25 September 2017

The [minutes](#) are available on the council's website.

The Chair of Outsourced Services Scrutiny Panel to provide an update to the scrutiny committee.

### **14. Community Safety Partnership Task Group**

Since the last Overview and Scrutiny Committee, the Community Safety Task Group has met on the following occasions –

- Thursday 27 July 2017
- Monday 4 September 2017

The [minutes](#) are available on the council's website.

The scrutiny committee to be provided with an update by the chair of the Community Safety Partnership Task Group.

### **15. Tackling Loneliness Task Group**

The chair or Committee and Scrutiny Officer to provide an update on the progress of the task group.

### **16. Work Programme (Pages 40 - 44)**

The scrutiny committee is asked to review the current version of the work programme and consider any additional areas councillors wish to scrutinise.

### **17. Dates of Next Meetings**

- Thursday 26 October 2017 (For call-in only)
- Thursday 23 November 2017
- Wednesday 20 December 2017 (For call-in only)